

VICE PRESIDENT

1. The Vice President is responsible for the preparation of the agenda for all Board meetings. A Board packet for the Board meeting including the meeting agenda, the monthly bills to be approved and paid, an up to date statement of all of the income and expenditures listed by fund as well as a Treasurer's Report showing the financial condition of the H. Y. F. & C. will be provided to all Board members by the Vice President no less than three days prior to the meeting.
2. The Vice President will be responsible for obtaining all forms of insurance as required by the H. Y. F. & C.
3. The Vice President shall work with the President and shall help with the charge of the business of the H. Y. F. & C. and perform duties as assigned by the President.
4. The Vice President shall preside over all meetings with the President.
5. In the absence of the President or in the event of his/her inability to act, the Vice President shall perform the duties of the President and when so acting, shall have all of the powers and be subject to all of the restrictions upon the President.
6. The Vice President will serve as a member of the Grievance Committee when required.
7. Shall be responsible one entity of each subcommittee: Registration, camp, media relations/special events, and sponsorship.